

15

PURCHASING DEPARTMENT | Tel. 860.584.6195  
Fax 860.584.6171

## MEMORANDUM

To: Therese Pac, City Clerk  
Mayor Ellen Zoppo-Sassu  
Cc: Office of Corporation Counsel  
Dr. Michael Dietter, Building Committee Chair  
From: Roger D. Rousseau, Purchasing Agent  
Date: October 6, 2020

RECEIVED  
2020 OCT - 7 AM 8:45  
TOWN AND CITY CLERK  
BRISTOL, CT

**Re: Memorial Boulevard IntraDistrict Arts Magnet School  
Letter of Authorization for Construction Manager to Assign Work to Trades**

The Construction Manager (CMr) for the above mentioned project has received bids for construction trade contracts; once full analysis of bids has been completed, the CMr will be presenting a change order to the City, relevant to award of contracts to all trades for renovations. It was expected that the change order would be approved by the Building Committee on October 8<sup>th</sup>, for presentation to the City Council at its meeting on October 13, 2020. Due to issues that the CMr has encountered with a few remaining trades, it is expected that the change order will be presented to the City Council at its November 2020 meeting.

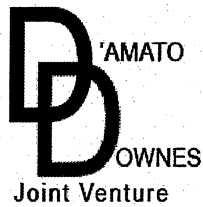
Prior to such change order, the CMr sought to expedite certain work, in the interest of keeping construction schedules on track. Execution of a Letter of Authorization was authorized by the City Council on September 28, 2020, indicating that the City accepted that the award of these contracts by the CMr was consistent with the intent of the City's contract with the CMr, and that the City agreed that awards by the CMr were in the City's best interest for timely completion of the project.

Again in the interest keeping construction schedules on track, the CMr is seeking to expedite certain work via a second Letter of Authorization.

On behalf of the Building Committee, I therefore request that the City Council consider the following motion:

To authorize the Mayor or Acting Mayor to sign a letter of authorization with D'Amato + Downes a Joint Venture ("DDJV"), to permit said entity to expedite a second set of construction contracts prior to execution of a change order between the City and said entity.

Please let me know if I can provide any further information regarding this contract; thank you for your assistance.



October 8, 2020

**To:**  
**City of Bristol**  
**111 North Main Street**  
**Bristol, CT 06010**

**Project:** **ADDITIONS & RENOVATIONS TO: BMBIAMS**  
**STATE PROJECT NO. 017-0084 RNV**  
**120 MEMORIAL BOULEVARD, BRISTOL, CT. 06010**  
**Re:** **Letter of Authorization (LOA) - 002**

Based on the attached bid results and subsequent scope review with the apparent low bidder(s), DDJV recommends the contract for the above referenced Bid Packages be awarded to:

Bid Package	Subcontractor Name & Address	Contract Sum	Approve/Deny
BP#2.5.2 Misc. Metals	General Welding & Fabrication Inc. 977 Echo Lake Road Watertown, CT 06795	\$434,300.00	
BP#2.9.2 Tile	Atlantic Masonry Products Corp. 67 Quinnipiac Avenue North Haven, CT 06473	\$681,552.00	
BP#2.9.4 Flooring	Barall & Konover Floors, Inc. 714 Blue Hills Avenue Hartford, CT 06112	\$1,240,000.00	
BP#2.10.2 Toilet Compartments, Lockers and Appliances	CSNE, LLC 636 Nutmeg Road North South Windsor, CT 06074	\$157,720.00	
BP#2.11.1 Foodservice Equipment	Kittredge Equipment Company 100 Bowles Road Agawam, MA 01001	\$332,196.00	
BP#2.14.1 Elevators	Otis Elevator Company One Carrier Place Farmington, CT 06032	\$615,000.00	
BP#2.21.1 Fire Suppression System	H.H.S Mechanical Contractors, Inc. 80 Colonial Road Manchester, CT 06042	\$467,000.00	
BP#2.26.1 Electrical & BP#2.28.2 Security	J.E. Shea Electric Inc. 45 E Summer Street Plantsville, CT 06479-1106	\$4,523,000.00	
BP#2.27.1 Communications & BP#2.28.1 Fire Alarm	Net Services LLC 77 Industrial Park Road, Suite 3A Vernon, CT 06066	\$569,000.00	
Total Requested To Be Approved in this LOA:		\$9,019,768.00	

Any accepted alternates presented separately for approval to the Building Committee will be added to the above values prior to contract award.

We believe that the above contractor(s) are the lowest responsible qualified bidder for bid packages listed and request your agreement to issue a contract and commence with construction (notice to proceed) and to incur other related expenses. The value will be included in our future GMP and we will submit applications for payment based on work completed in accordance with our Agreement with the City of Bristol.

If there are any questions or concerns, please contact me at your earliest convenience.

Sincerely,  
DDJV



Jeffrey S. Anderson  
Vice President of Preconstruction

**Agreed by:**

**Agreed by:**  
**City of Bristol**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

Please return one (1) signed copy of this letter indicating your approval of the above